

July 1, 2023

Sara Jarman  
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City of San Diego  
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REQUEST FOR A TEMPORARY FIRE PERMIT FOR AN OVERNIGHT SLEEPING SHELTER  
LOCATED AT 20<sup>th</sup> & B, NORTH PARKING LOT, SAN DIEGO, CA. 92102

Ms. Jarman:

This letter is for the use of a temporary occupancy use permit located at 20<sup>th</sup> & B North Parking Lot (1970 B Street)., San Diego Ca. 92102. The start date will be effective July 1, 2023, once an onsite fire inspection is completed. The site will be used as a temporary shelter. This is for an outdoor assembly use for safe camping.

This is a fire permit provided in support of the City's continued commitment to seek permanent solutions for the unsheltered in the City of San Diego. The City Council passed Resolution #R-313888 on February 23, 2022, due to the limited availability of permanent shelters in the city. San Diego Fire-Rescue Department recognizes the challenges our city faces and is doing its part to support the Council's efforts to shelter those in need.

This temporary permit approval is for **180 days in total** if the following life safety features will be provided:

- Fire Access Must be provided to the site in accordance with the 2022 California and San Diego Fire Code
- Bathroom and shower facilities will be outside
- A temperature monitor will ensure tent temperatures do not fall below 50 degrees Fahrenheit
- A minimum separation of 3ft between tents shall be provided
- Maximum tent occupancy is not to be exceeded
- Cooking and smoking are prohibited within 25 feet of the shelter tent
- No open flames, ignition hazards, or combustibles within 25 feet of the shelter tent
- Fire Extinguishers shall be provided every 75ft (2A/10BC)
- 24-hour fire watch shall be provided
- Fire watch personnel shall carry a cell phone to call 911 in an emergency

- 24-hour security will be provided
- Security shall control ingress/egress points
- Security shall be responsible for enforcing no smoking and cooking rules
- Security shall report emergency situations to fire or police department
- Supervisors' primary duty is to alert and evacuate occupants of fire and emergencies
- Supervisors shall be trained on emergency protocols and maintain emergency egress
- Supervisors shall monitor tent occupancies
- Supervisors shall keep hourly logs (shifts will sign in and sign out)
- Logs will be ready and available for monthly onsite fire department inspections

The continued use, occupancy, and approval are conditional pending the continued requirements of this letter are met. **An extension beyond 180 days of the fire permit will not be granted. Use beyond 180 days will have to meet the 2022 California Building Code Requirements under the City's Shelter Declaration.**

Please feel free to contact me at (619) 533-4431 should you need to discuss this matter further.

Sincerely,

*Anthony A. Tosca*

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**ANTHONY A. TOSCA**

Deputy Chief/Fire Marshal

San Diego Fire-Rescue Department

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